



UNITED NATIONS RELIEF AND WORKS AGENCY
FOR PALESTINE REFUGEES IN THE NEAR EAST
UNRWA



Vacancy Announcement

Education Specialist, P-3 HQ Amman, Jordan

Deadline for Applications	24 November 2018 (10 November 2018 for internal applicants)
Duration	2 years, with the possibility of further extension
Vacancy Announcement Number	18-HQ-AM-56

UNRWA is committed to achieving gender parity at all levels of staffing under the current UN-wide gender agenda and strongly encourages applications from qualified women.

UNRWA welcomes applications from qualified candidates with disabilities.

UNRWA, the largest United Nations operation in the Middle East with over 30,000 staff working across five areas of operation, is looking for highly committed professionals wishing to make a change.

Access to quality education for every Palestine refugee child

UNRWA has worked for close to 70 years to ensure that all Palestine refugee children have access to quality education. You will be joining a team of nearly 22,000 Education Staff across the Agency working to ensure the right of quality education to over half a million Palestine refugee children. High-quality basic education provides young Palestine refugees with an understanding of their place in the world and a common set of key values, including dignity, tolerance, cultural identity, gender equality and human rights, and helps them develop the skills to thrive as adults in an evolving, challenging landscape.

Our students are among the most highly educated in the region. Since the 1960s, girls have made up around half of UNRWA students. UNRWA students' literacy and levels of educational attainment are among the highest in the Middle East.

Do you want to make a lasting difference?

If you are passionate about making a lasting difference for Palestine refugees, this role will provide you with the opportunity to provide strategic support and assistance on a range of issues, to ensure the delivery of quality, inclusive, and equitable education for Palestine refugee children.

EDUCATION

The main responsibilities include:

- Providing strategic support and guidance on the implementation of the Curriculum Framework and the standardization of quality enrichment approaches across all Fields and monitoring and assessing the overall implementation of the Framework in line with the Agency's Medium Term Strategy and Common Monitoring Framework;
- Supporting the implementation and monitoring of a systemic approach for ensuring that curriculum is neutral, bias free and in line with UN values including providing capacity building of area staff within the Education Department and Fields;
- Providing technical support to the development, planning, implementation and monitoring of student assessment processes, materials and tools, including the Monitoring of Learning Assessment (MLA), and supporting the analysis of assessment related data;
- Keeping abreast and building awareness of different approaches, good practices and methods of work reflecting global and regional trends in key substantive education areas and engaging with the Office of the Director and UNRWA education staff in exploring their relevance;
- Coordinating with the communication focal point within the Education Department and the External Relations and Communication Department (ERCD) to ensure quality reporting, messaging and strategic public information work concerning curriculum and other key cross-sectoral education issues;
- Providing technical and operational support to the education programme in all key substantive quality areas, including project development and implementation, to ensure integration, coherence and harmonization within the Education Department and across other UNRWA Divisions and Departments;
- Contributing to the development and implementation of education related policies and procedures, including Education Technical Instructions, to help ensure optimum efficiency and efficacy of the education programme.

Conditions of service

UNRWA offers an attractive compensation package including annual salary starting at **\$59,151** net tax free, plus **post adjustment** of **48%** (subject to change without notice). All UNRWA duty stations (with the exception of Gaza and Syria) are family duty stations. Other benefits, subject to eligibility, include:

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| ✓ Dependency allowances | ✓ Pension fund entitlements under the UN Joint Staff Pension Fund |
| ✓ Rental subsidy | ✓ International health insurance; optional life insurance |
| ✓ Education grant for children | ✓ Disability protection |
| ✓ Home leave travel | |
| ✓ 6 weeks (30 working days) annual leave | |

Additional information

The incumbent will be based in Amman and may be required to travel throughout the Agency's area of operations in the Middle East and beyond.

To qualify for this position, you will need:

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| Education | A university degree from an accredited educational institution in education, social science or other related area; |
| Work experience | At least six years of relevant professional experience at national and international levels in fields relevant to education, including at least two years of relevant work experience at the international level outside your home country; |
| Language(s) | Excellent command of spoken and written English. |

You will also need to demonstrate the following competencies:

UN Core Values of Professionalism, Integrity and Respect for Diversity and **Core Competencies** of Communication, Working with People and Drive for Results apply by default. Default managerial competencies may apply.

- Planning and organizing;
- Deciding and initiating action;
- Analyzing;
- Relating and networking;
- Applying technical expertise.

For guidance on how to prepare for competency-based interviews:

<https://careers.un.org/lbw/home.aspx?viewtype=AYI>

Who we are

For over 65 years, the United Nations Relief and Works Agency for Palestine (UNRWA) has been working on the ground in five fields of operations in Jordan, Lebanon, Syria, West Bank and the Gaza Strip providing direct assistance and protection for some 5 million Palestine refugees in the Middle East. UNRWA is mandated by the UN General Assembly to provide this assistance and its mission is to help Palestine refugees achieve their full potential in human development until there is a just and lasting solution for their plight. UNRWA restores safety, dignity and hope to millions who have been uprooted by conflict with services encompassing education, health care, relief and social services, camp infrastructure and improvement, microfinance and emergency assistance.

For more details on UNRWA, please visit: <https://www.unrwa.org/>

How to apply

To start the application process, applicants are required to register at <http://jobs.unrwa.org> by creating a personal profile and completing UNRWA Personal History Form. Only applications received through <http://jobs.unrwa.org> will be considered. Due to the large number of applications received for UNRWA vacancies, only applicants short-listed for interview will be contacted. **The United Nations does not charge fees at any stage of the recruitment process. The United Nations does not concern itself with information related to bank accounts.**

General information

UNRWA staff are expected to uphold the highest standards of integrity, neutrality and impartiality at all times. This includes respect for and commitment to human rights, diversity, and non-violent means of dealing with all kinds of conflict. Only persons who fully and unconditionally commit to these values should consider applying for UNRWA jobs. UNRWA is a non-smoking work environment.

The Agency reserves the right not to make an appointment, to make an appointment at a lower grade, or to make an appointment with a modified job description.

Date of issue: 28 October 2018/CX