



UNITED NATIONS RELIEF AND WORKS AGENCY
FOR PALESTINE REFUGEES IN THE NEAR EAST
UNRWA



Vacancy Announcement

Partnerships Manager - Advocacy, P-4 HQ Amman, Jordan

Deadline for Applications	19 December 2018 (12 December 2018 for internal applicants)
Duration	1 year, renewable. Appointment subject to funding confirmation
Vacancy Announcement Number	18-HQ-AM-71

UNRWA is committed to achieving gender parity at all levels of staffing under the current UN-wide gender agenda and strongly encourages applications from qualified women.

UNRWA welcomes applications from qualified candidates with disabilities.

UNRWA, the largest United Nations operation in the Middle East with over 30,000 staff working across five areas of operation, is looking for highly committed professionals wishing to make a change.

UNRWA's strategic objectives

The mission of UNRWA is to help Palestine refugees achieve their full potential in human development under the difficult circumstances in which they live. In line with this mission, the Agency works towards five strategic outcomes: (a) Palestine refugee rights under international law are protected and promoted; (b) Palestine refugee health is protected and disease burden is reduced; (c) school-age children complete quality, equitable and inclusive basic education; (d) Palestine refugee capabilities are strengthened for increased livelihood opportunities; and (e) Palestine refugees are able to meet their basic human needs of food, shelter and environmental health. UNRWA is funded almost entirely by voluntary contributions from UN member states, regional bodies, business foundations and individual contributions.

Do you want to make a lasting difference?

If you are passionate about making a lasting difference for Palestine refugees, this role will provide you with the opportunity to manage the development and implementation of advocacy strategy to ensure optimal strategic outreach and fundraising efforts for UNRWA's private sector portfolio.

Partnerships

The main responsibilities include:

- Managing the development and implementation of advocacy strategy for UNRWA's private sector portfolio to ensure optimal outreach and fundraising efforts; advising on outreach efforts for advocacy with various local and international partners (including civil society groups) in order to raise the strategic profile of the Agency;
- Developing new approaches for improving advocacy and outreach planning and reporting procedures to raise strategic outreach efforts for private partners; providing strategic advice to the Director, Deputy Director and other senior staff and consultants in the Division through regular follow up and reporting on advocacy efforts and presenting evidence-based proposals for engagement in advocacy; conducting regular research on potential partners for the Agency for advocacy and fundraising efforts, including outlining and monitoring risks and opportunities;
- Representing UNRWA in advocacy and outreach efforts and managing relationships with high-level influential celebrities, Arab and Palestinian diaspora and other supporters who wish to engage with UNRWA in advocacy and fundraising efforts; working closely with Student Parliamentarians on advocacy events, and mentoring them on messaging in support of UNRWA;
- Being responsible for the implementation of the advocacy plan for the Division; working closely with the Social Media Specialist and the Communications Division staff to ensure systematic implementation of and follow up on advocacy plans and efforts that are directly related to fundraising;
- Managing and organizing local and high-level international events that are meant to promote advocacy of UNRWA's work both internally and externally;
- In collaboration with the Communications Division and the Social Media Specialist, contributing to the creation of advocacy products including social media ads and power point presentations that carefully promote the work of UNRWA for target audiences.

Conditions of service

UNRWA offers an attractive compensation package including annual salary starting at **\$71,332** net tax free with post adjustment of **48%** (subject to change without notice). All UNRWA duty stations (with the exception of Gaza and Syria) are family duty stations. Other benefits, subject to eligibility, include:

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| ✓ Dependency allowances | ✓ Pension fund entitlements under the UN Joint Staff Pension Fund |
| ✓ Rental subsidy | ✓ International health insurance; optional life insurance |
| ✓ Education grant for children | ✓ Disability protection |
| ✓ Home leave travel | |
| ✓ 6 weeks (30 working days) annual leave | |

Additional information

The incumbent may be required to travel whenever requested to meet local and international partners.

To qualify for this position, you will need:

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| Education | Advanced university degree (Master's or equivalent) from an accredited educational institution in political science, international relations, business or public administration, law, economics, development or humanitarian studies or a related discipline; a first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of an advanced university degree. |
| Work experience | A minimum of eight years of progressively responsible experience in advocacy, including developing and implementing projects with an international NGO or UN agency, including two years of relevant experience at international level outside one's home country. Extensive experience in developing and implementing advocacy plans and messaging particularly in support of vulnerable/minority groups. Demonstrated experience in public speaking, working with partners and with well-known public figures on advocacy efforts. |
| Language(s) | Excellent command of written and spoken English. |

You will also need to demonstrate the following competencies:

UN Core Values of Professionalism, Integrity and Respect for Diversity and **Core Competencies** of Communication, Working with People and Drive for Results apply by default. Default managerial competencies may apply.

- Relating and Networking
- Adapting and Responding to Change
- Persuading and Influencing
- Formulating Strategies and Concepts
- Planning and Organizing

For guidance on how to prepare for competency-based interviews:

<https://careers.un.org/lbw/home.aspx?viewtype=AYI>

Who we are

For almost 70 years, the United Nations Relief and Works Agency for Palestine (UNRWA) has been working on the ground in five fields of operations in Jordan, Lebanon, Syria, West Bank and the Gaza Strip providing direct assistance and protection for some 5 million Palestine refugees in the Middle East. UNRWA is mandated by the UN General Assembly to provide this assistance and its mission is to help Palestine refugees achieve their full potential in human development until there is a just and lasting solution for their plight. UNRWA restores safety, dignity and hope to millions who have been uprooted by conflict with services encompassing education, health care, relief and social services, camp infrastructure and improvement, microfinance and emergency assistance.

For more details on UNRWA, please visit: <https://www.unrwa.org/>

How to apply

To start the application process, applicants are required to register at <http://jobs.unrwa.org> by creating a personal profile and completing UNRWA Personal History Form. Only applications received through <http://jobs.unrwa.org> will be considered. Due to the large number of applications received for UNRWA vacancies, only applicants short-listed for interview will be contacted. **The United Nations does not charge fees at any stage of the recruitment process. The United Nations does not concern itself with information related to bank accounts.**

General information

UNRWA staff are expected to uphold the highest standards of integrity, neutrality and impartiality at all times. This includes respect for and commitment to human rights, diversity, and non-violent means of dealing with all kinds of conflict. Only persons who fully and unconditionally commit to these values should consider applying for UNRWA jobs. UNRWA is a non-smoking work environment.

The Agency reserves the right not to make an appointment, to make an appointment at a lower grade, or to make an appointment with a modified job description.

Date of issue: 29 November 2018/ CX